

# ARC 406 Policy

## Funding for VA Educational Recipients

---

**Purpose** Comply with Section 3679 of United States Code Title 38, which outlines the educational funding provisions for how veterans who are receiving Vocational Rehabilitation (Chapter 31) or the Post 9/11 GI Bill (Chapter 33/100%) are billed.

**Summary** To comply with Section 3670 of Title 38, Clackamas Community College will not impose any penalties in the form of late fees, holds, nor require that students borrow additional funds to cover tuition and fees when their educational funding is late due to delayed disbursement by the Department of Veterans Affairs.

**Eligibility** Eligible students who receive VA Vocational Rehabilitation (Chapter 31) or Post 9/11 GI Bill (Chapter 33/100%) educational funding will need to submit a certificate of eligibility, request for certification, and provide additional enrollment information as needed by the by the first day of the term. Specific procedural details are outlined in ARC 406P.

**Related** Additional information can be found in policies ARC 402 Active Military Deployment and ARC 403 Registration/Late Registration policy.

**Effective Date** This policy goes into effect immediately upon final approval.

END OF POLICY

### APPROVALS

Maintained By	Access, Retention, and Completion Committee
First Review by ARC	Date: October 14, 2019
ISP Committee – if appropriate	Date:
College Council – first reading	Date:

College Council – second reading	Date:
President’s Council – if appropriate	Date:
Final ARC Approval and Adoption	Date:
Final Approved Document Posted to Web	Date:

# ARC 406 P

## Funding for VA Educational Recipients Procedure

---

### Requesting VA Educational Recipients

Prior to the start of the term, eligible VA Vocational Rehabilitation (Chapter 31) or Post 9/11 GI Bill (Chapter 33/100%) educational funding recipients will need to:

1. Submit a certificate of eligibility and designate CCC as their educational institution;
2. Apply for admission and complete the getting started steps including registering for courses. See <https://www.clackamas.edu/admissions-financial-aid/getting-started> for more information;
3. Submit a Request for Certification to the CCC Veterans Center, with an Advisors approval signature: [https://www.clackamas.edu/docs/default-source/campus-life/veterans/veteransrequestforcertificationform.pdf?sfvrsn=82b5b468\\_2;](https://www.clackamas.edu/docs/default-source/campus-life/veterans/veteransrequestforcertificationform.pdf?sfvrsn=82b5b468_2;)
4. Provide additional enrollment information as needed;
5. If approved, the Veterans Center will coordinate with Accounts Receivable office to remove any related fees and holds for eligible students; and
6. Meet with a Veterans’ Advisor in the CCC VET Center for assistance with any of the steps outlined above.

VET CENTER  
 Phone: 503-594-3438  
[vetinfo@clackams.edu](mailto:vetinfo@clackams.edu)

### END OF PROCESS

### Review Tracking

First Review	Date: ARC 10:14:2019
Last Reviewed and Updated	Date

Draft